

## Internal Quality Assurance Cell

### MIT Art, Design and Technology University, Pune

Ref. No.: MITADTU/IQAC/2022-23/38

17/4/23

#### Fourth Regular IQAC Meeting 2022-23

Director, IQAC  
Dr. Niraja Jain

#### Minutes of the Meeting with Proceedings– Fourth Meeting of IQAC for the Academic Year 2022-23 held on 04/04/2023

Following members were present for the meeting

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|--|--------------------------------|
| 1) Prof. Dr. Anant Chakradeo, PVC        | Chairperson of today's meeting |
| 2) Prof. Dr. Ramachandra Pujeri          | Member                         |
| 3) Dr. Dnyandeo Neelwarna, CoE           | Member                         |
| 4) Mr. Wasimbarry Maner                  | Member                         |
| 5) Dr. Dhananjay Upasani                 | Member                         |
| 6) Dr. Uma Godase                        | Member                         |
| 7) Mrs. Supriya Ugale                    | Member                         |
| 8) Mrs. Tejaswini Yadav                  | Member                         |
| 9) Dr. Renu Vyas                         | Member                         |
| 10) Prof. Mukta Deshpande                | Member                         |
| 11) Prof. Dr. Kishore Ravande, OSD to VC | Invitee                        |

Following member(s) intimated their inconvenience to attend the meeting

- |                                  |                  |
|----------------------------------|------------------|
| 1) Prof. Dr. Mangesh Karad, VC   | Chairperson IQAC |
| 2) Dr. Mahesh Chopade, Registrar | Member           |
| 3) Mrs. Shantuli Bang            | Member           |
| 4) Mr. Sushant Kumar             | Member           |

5) Ms. Apurva Gosawi, Student

Member

Following Member remain absent without intimation

1) Mrs. Nayana Godse

Member

In the Absence of Dr. Mahesh Chopade, Member from Administration Deputy Registrar Mr. Vishant Chimate attended the meeting.

Today's Chairperson, Prof. Dr. Anant Chakradeo, Pro-VC commenced the meeting by welcoming all the members and then he handed over the proceedings of the meeting to the Director, IQAC, MIT-ADT University.

Agenda Item (IQAC/2022-23/04)- 01:	Confirmation of minutes of Last IQAC Meeting held on 7th February 2023
Proceedings	Director IQAC informed the status of activities and action plan of the last meeting.
Resolution	It is resolved that the minutes of meetings of 3rd IQAC of Academic Year 2022-23 are confirmed and same shall be place before Academic council for its approval
Agenda Item (IQAC/2022-23/04)- 02:	Statutory Agenda : Report of Director IQAC
Proceedings	Director IQAC presented the report of Director IQAC. Pro-VC briefed the activities towards preparing for the first NAAC. a) Meeting with University Criteria Coordinators conducted on 20th March 2023. Follow up meeting scheduled on 10th April 2023. b) Meeting with all Deans, Directors, HOIs, and Heads of all Central Units conducted on 28th March 2023. Follow-up meeting scheduled on 11th April 2023. c) Minutes of Meetings circulated among all stakeholders.
Resolution	The report of Director IQAC is well accepted by the members
Agenda Item (IQAC/2022-23/04)- 03:	Institutional Initiatives for Electoral Literacy
Proceedings	Director-IQAC, informed about the need of establishing the Electoral Literacy Club in the University. In a meeting with Prof. Vishal Patil, Head of NSS unit of

	MIT ADT University, it is communicated that the NSS Volunteers can contribute to this cause and the action plan is prepared by Prof. Vishal Patil.
Resolution	Chairperson of Meeting Prof. Anant Chakradeo, PVC informed that Dr. Suraj Bhojar is appointed as <b>Associate Director - Student Affairs</b> . Under his leadership the activity can be initiated. It is resolved that these clubs will be handed over to Dr. Suraj Bhojar and IQAC will take a follow-up. The club activities will help in improving NAAC ranking.
Action Plan	<ul style="list-style-type: none"> <li>a) Set up Electoral Literacy Club (ELC) in the University.</li> <li>b) Appoint students' co-ordinator and co-ordinating faculty member.</li> <li>c) Initiate innovative programmes and activities under ELC.</li> <li>d) Undertake any socially relevant project (surveys, awareness drives, content creation, publications highlighting contribution to advancing democratic values and participation in electoral process)</li> <li>e) Efforts by ELC and University to institutionalize mechanisms to register eligible students as voters.</li> </ul>
Agenda Item (IQAC/2022-23/04)- 04:	Good Practice of Institutions pertaining to the implementation of ABC
Proceedings	Director-IQAC informed about the importance of the Implementation of ABC. Prof. Dr. Kishore Ranvande (OSD to VC-NEP) shared the status of ABC implementation. He informed that about 70% of registrations are done. Pro-VC suggested that all Final year students' registration be completed.
Resolution	It is resolved that the Govt guidelines be followed for students to avail the benefit of multiple entries and exit during the chosen programme.
Action Plan	<ul style="list-style-type: none"> <li>a) To complete the ABC registration of all students including final year students of UG/PG and PhD (as applicable).</li> <li>b) Faculties be encouraged to design their own curricular and pedagogical approaches within the approved framework</li> </ul>
Agenda Item (IQAC/2022-23/04)- 05:	Skill Development - National Skill Qualification Framework
Proceedings	NAAC manual for Universities (Revised) expects the

	description of Institutional preparedness for NEP. The efforts made by the institution to strengthen the vocational education and soft skills of students in alignment with the National Skills Qualifications Framework. Pro-VC Sir asked can we run the certificate Program for our student only and re-initiate this
Resolution	It is resolved that the possibility for NSDC association be checked. Few vocational courses can be offered exclusively for MIT ADT University students through MOOC platform
Action Plan	<ul style="list-style-type: none"> <li>a) Design a credit course to ensure that all students take at least one vocational course before graduating.</li> <li>b) Engaging the services of Industry veterans and Master Crafts persons to provide vocational skills and overcome gaps vis-a-vs trained faculty provision.</li> <li>c) To offer vocational education in ODL/blended/on-campus nodular modes to learners</li> <li>d) NSDC association to facilitate all this by creating a unified platform to manage learner enrolment, skill mapping and certification.</li> <li>e) Skilling courses to be offered to students through online and/or distance mode.</li> </ul>
Agenda Item (IQAC/2022-23/04)- 06:	Integrate Indian Knowledge System in the curriculum
Proceedings	Pro-VC suggested scheduling a meeting with Principal, School of Vedic Sciences Dr Madhavi Godbole, to discuss the plan further. It is suggested that we can offer a credit / non-credit course through MOOC to promote the Indian Traditional Knowledge in view of NEP.
Resolution	It is Resolved that appropriate integration of Indian Knowledge System will be taken care of while implementing the NEP 2020 based curriculum
Action Plan	<ul style="list-style-type: none"> <li>a) Decide the strategy to integrate the Indian knowledge system into the curriculum using online / offline courses.</li> <li>b) Check the possibility of classroom delivery in bilingual mode for courses wherever possible</li> <li>c) Efforts be taken to preserve and promote: Indian languages, Indian ancient traditional knowledge, Indian arts, Indian culture and traditions</li> </ul>

Agenda Item (IQAC/2022-23/04)- 07:	Possibility of offering vocational courses in Distance Education / Online Education mode
Proceedings	There are some courses that can be offered through MOOC platforms or in blended mode. Moreover, while implementing NEP 2020, with the multiple entry and exits as well as allowing students to choose for multidisciplinary Major and Minor courses, the University will be ready with the Online education mode for selected possible courses.
Resolution	It is resolved that the institutes will take efforts towards developing the courses that can be offered in blended mode.
Action Plan	<ul style="list-style-type: none"> <li>a) Delineate the possibility of offering Vocational courses through ODL mode in the institution.</li> <li>b) Institute will take efforts to develop and use technological tools towards blended learning.</li> <li>c) Identify Best Practice of Institution pertaining to DE/OE in view of NEP 2020.</li> </ul>
Agenda Item (IQAC/2022-23/04)- 08:	Monitoring of power consumption using IoT
Proceedings	IoT is the tool for automation and it can be effectively used for energy saving. Keeping in view the Sustainable Development Goals (SDG), an effort towards reducing the electrical power consumption will be appreciated. In support of this agenda, Director-IQAC proposed to use the IoT for monitoring the power consumption across the entire University campus. Dr. Dhanajay Upasani, mentioned that they have developed and implemented a pilot project in the Electronics Department of SoE for Faculty blocks. The sensor signals to switch off the electrical appliances when faulty leaves the block, in turn saving the power consumption. Pro-VC suggested that a similar concept can be implemented in the Hostels to begin with which will have a large impact in reducing the overall power consumption. Gradually it can be implemented for all the buildings.
Resolution	It is resolved that such innovative activities be welcome and implemented to add value to the University profile. Voluntarily initiated, may be under the Students activity clubs like SCCN of SoC, or Environmental Club of the University.
Action Plan	<ul style="list-style-type: none"> <li>a) Such voluntarily initiated activities are appreciated .</li> </ul>

	b) This can further be carried out by the Students activity clubs like SCCN of SoC, or Environmental Club of the University.
Agenda Item (IQAC/2022-23/04)- 09:	Introducing IQAC Calendar for Functional units of university
Proceedings	Director IQAC Share the rough draft of IQAC Activity Calendar for Academic Year 2023-24 and it will be circulated to IQAC Members for suggestions. Pro-VC mentioned that each Institute of the University also must prepare and follow the activity calendar.
Resolution	It is resolved that first this IQAC Calendar will be circulated to all the members of IQAC for their suggestions and then it will be available for Functional Units of the University.
Action Plan	Prepare the IQAC Activity calendar for academic year 2023-2024, get it approved and circulate among all stakeholders.
Agenda Item (IQAC/2022-23/04)- 10:	World ranking of MIT ADTU
Proceedings	Agenda read by the Director and asked if we can go for different world rankings : Times Higher Education, QS ranking etc.
Resolution	It is resolved that the MIT ADT University will apply for the different World Rankings after the First NAAC Accreditation.
Action Plan	To keep updating the policies of the University such that the MIT ADT University is always prepared for applying to any ranking agency.
Agenda Item (IQAC/2022-23/04)- 11:	Digital Payments on Campus
Proceedings	The Digital Payments are accepted across the University for Admission fees, Examination fees, Hostel fees etc. This helps in maintaining the financial transaction details across the university and is a well established and appreciated practice.
Resolution	It is resolved to check the feasibility of providing a Finance Card (prepaid card) to the students for their easy transaction across all financial units of the University.
Action Plan	Proposal for issuance of Finance Card (prepaid) to be

	checked with CAFO for further implementation.
Agenda Item (IQAC/2022-23/04)- 12:	Digital Initiatives - event approvals, e-certificates, Online registration, digital publicity etc
Proceedings	Hon. VC office have issued a circular in this regard, stating that the event approvals, publicity, registrations, certifications etc should be done digitally as an initiative towards Paperless activities wherever possible.
Resolution	It is resolved that IQAC will check the progress of Paperless activities on Campus .
Action Plan	The effectiveness of the paperless activities be presented in the next IQAC meeting
Agenda Item (IQAC/2022-23/04)- 13:	Awareness session for students on effective utilization of e-resources available in KRC
Proceedings	There are many events organized by all Schools during the entire academic year. It is suggested that the KRC team must take advantage of such Students and faculty gatherings and should inform them all about different facilities available at KRC. It is recommended that brief awareness sessions be conducted during such events for students to encourage them to utilize the KRC facilities. It is an important activity from NAAC point of view.
Resolution	It is resolved that the KRC should club brief KRC facilities awareness sessions during the events at Schools and encourage the students to utilize the KRC facilities.
Action Plan	KRC team to be informed about the IQAC resolution and the action report of the same by KRC be submitted till next IQAC meeting
Agenda Item (IQAC/2022-23/04)- 14:	Industry sponsored Chairs
Proceedings	This agenda is brief by Director IQAC and shared that this agenda has marks in NAAC. We have two Chairs a) Swami Vivekanand Chair and, b) Prof. H Kumar Vyas. It is recommended to have the Industry Sponsored chair. The Schools like Bioengineering, SoC etc who are working on the Research projects with Industry can initiate such activities.
Resolution	It is resolved that the HoIs will be communicated to check for the possible association with the Industry there by having Industry Sponsored chairs.

Action Plan	Communicate the HoIs about IQAC resolution. Encourage the faculty working in association with few industries on some research projects for proposing the sponsored chair at MIT ADT University.
Agenda Item (IQAC/2022-23/04)- 15:	Publish important research findings in the regional language for public access
Proceedings	The important research carried out at MIT ADT University has a direct or indirect Social impact and adding to the Regional Language Literature about the scientific progress, it is a welcoming idea to publish the Research findings in regional languages. Prof. Mukta Despande suggested that the faculty be encouraged to participate in the regional language Conferences/Symposiums and present the Research work there.
Resolution	It is resolved that the Research findings will be published in the appropriate Newspapers, Magazines etc to add to the Scientific Literature.
Action Plan	<ul style="list-style-type: none"> <li>a) To identify the newspaper columns from the regional newspapers where the articles can be published.</li> <li>b) Help from experts can be sought for Copy writing of the articles.</li> </ul>
Agenda Item (IQAC/2022-23/04)- 16:	Making MIT ADTU website Divyangjan Friendly / Contents available in regional language
Proceedings	IQAC Director read out the agenda and told Important Content available in regional languages like Hindi Marathi and English. For Divyangjan (blind people), we can make use of the Screen Content Reader Softwares.
Resolution	It is resolved that the Website Committee be informed about the possible use of Content Reader software and propose the Chatbot used for admissions be made available in two regional languages (that is Marathi, Hindi).
Action Plan	<ul style="list-style-type: none"> <li>a) To begin with, making the Chatbot responses available in regional languages like Marathi and Hindi along with English for increasing the reach.</li> <li>b) To make use of "Content Reader" software for the benefit of Blind people.</li> </ul>
Agenda Item (IQAC/2022-23/04)- 17:	Mandatory to create a Vidwaan profile - Scopus / ORCID / Google Scholar etc.



Proceedings	Associate Dean (Research) Dr. Virendra Bhojwani has initiated and taken rigorous follow up for registration of all faculty on Vidwaan. It should be mandatory for all faculty to register on Vidwaan portal and link all the other (Google Scholar id, ORCID, Scopus author id ) so that University Publication and Research details are captured at <a href="https://mituniversity.irins.org/">https://mituniversity.irins.org/</a>
Resolution	It is resolved that Vidwaan Profile will be linked to Appraisal. IQAC will prepare a brief report on the current research and publication status of the MIT ADT University available from <a href="https://mituniversity.irins.org/">https://mituniversity.irins.org/</a>
Action Plan	a) Ensure that the appraisal form includes Vidwaan Profile ID b) Each faculty must be registered on Vidwaan portal
Agenda Item (IQAC/2022-23/04)- 18:	Any other item with the permission of chair
Proceedings	Agenda item read by the Director. There is no other item to discuss.

Director IQAC offered a vote of thanks to everyone including the chair. Meeting is concluded with the 'National Anthem'.

**Note: Date of Next Meeting: 30<sup>th</sup> June, 2023**

Submitted for approval.

  
Dr. Niraja Jain  
Director-IQAC  
MIT-ADT University, Pune



Approved by



Dr. Anant Chakradeo  
Pro-Vice Chancellor  
MIT-ADT University, Pune